

# Elite Aluminium Systems Ltd

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## 7. WORKSAFE POLICY STATEMENT

Elite Aluminium Systems Ltd has gained a strong reputation within the architectural aluminium glazing industry for delivering a high quality service and as part of this, operates a Worksafe Policy (or Refusal to Work Policy) for all its staff and contractors working on all their sites.

Every member of the EAS team, including any Sub-contractor's team working on any Elite Aluminium Systems Ltd managed project(s), has the absolute right to refuse to carry out work if they feel it is not safe to do so.

If an employee honestly considers that the work activity they are being asked to undertake involves an unacceptable risk of injury or damage to equipment they have the right to refuse to continue work until the risk is reduced to an acceptable level.

Employees raising an honest and reasonable complaint are protected by law from any discrimination or disciplinary action and doing so will not affect in any way their future prospects within the company.

Any situation arising which leads to an individual refusing to work for Health and Safety reasons must be reported to management as soon as possible, and no work should be recommenced until the issue(s) causing concern have been addressed.

EAS and the client have obligations to investigate the complaint and, if justified to take such measures as are necessary to reduce the risk to an acceptable level.

The Company's procedure for this action is issued to each employee during company induction.

Contact numbers for confidential reporting are provided on site and are issued as part of the briefing process.

All managers and staff are also encouraged to report any unsafe acts or conditions, which they have witnessed.



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Jamie Bayliss – Managing Director

Date: 4 April 2018